

WAYNE COUNTY JRAC

Meeting Minutes September 25, 2023

Meeting was called to order by Chair Kayla Short; quorum established.

Members in attendance:

Kayla Short, Chair	Adam McQueen, Vice-Chair
Sheriff Randy Retter, WCSO	Mayor Dave Snow
Judge Darrin Dolehanty, Superior Court III	Kory George, Chief Probation Officer
Morgan Walker, Community Corrections Director	Cathy Williams, County Council
Robb Backmeyer, Community Mental Health	Jeff Plasterer, County Commissioner
Casey Morgan, Public Defender	

Members not in attendance:

Judge Gregory Horn, Superior Court II	Chief Mike Britt, Richmond PD
Judge Charles Todd, Superior Court I	Chief Jeff Cappa, Reid PD
Judge April Drake, Circuit Court	

Minutes from July 10, 2023: Sheriff Randy Retter moved to approve, seconded by Morgan Walker, motion carried.

Technical Assistance Update-Center for Effective Public Policy: Jenna Mackey shared that Wayne County is one of only a few counties selected to receive Technical Assistance. She presented a power point with an overview of the Evidence Based Decision Making Roadmap. She reviewed the 5 critical areas:

- Build a Foundation for a collaborative high functioning local JRAC
- Understand current system & gather info to determine how to identify the focus
- Plan for future: identify change targets
- Advance Current Practice: Implementation of the plans for change
- Sustain: continual evaluation, expansion and enhancements

Jenna suggested our local JRAC focus on the first three which are already in progress. She then reviewed the Indiana JRAC Development Self-Assessment process. Kayla and Adam have already been working on this.

Jenna then shared the JRAC Workspace-Technical Assistance Pilot which will provide JRAC members access, limited remote assistance and limited site visits along with the possibility of expanding to other counties. She then walked through the workspace, highlighting the functionality. She advised an invitation would be coming soon via email from APPR Learning to get login credentials. Kayla added that the local members will get a syllabus of what the plan is so that areas can be addressed in small, manageable chunks. Jenna, Kayla & Adam will continue to meet every 2 weeks so direct any items to Kayla or Adam that need to be considered prior to next JRAC meeting.

Developmental Activities/Team Charter/Articles of Incorporation: Kayla opened discussion section by section. Adam reviewed the Vision Statement and thanked Robb Backmeyer for his input. Regarding Operating Norms, clearer explanations about attendance are needed. Attendance also impact the Decision Making Guidelines. The By-laws pertaining to attendance were reviewed as well. Jenna suggested incorporating the By-laws into the Team Charter with more specific details about voting rights. Adam advised he was taking notes for their next meeting and would report back after that. Kayla allowed everyone the opportunity to read over the Roles & Responsibilities information then asked for any input. Short discussion about longer terms, more frequent meetings or perhaps longer meetings. Judge Dolehanty questioned what happens if no quorum at the election meeting and if a contingency plan for vacancies mid term. Kory George advised the contingency plan is covered in the By-laws. Jeff Plasterer offered to bring commissioner verbiage on these topics.

Updates from Subcommittees:

HUB Subcommittee: Kayla advised this group focused on the “what” of the “who, what, when, where, why” strategy.

Problem Solving: This committee has not met yet due to scheduling conflicts. They are hoping to meet in November.

Paramedicine: Adam reported that they focused on the “who” and added Richmond Fire Chief Tim Brown, EMA Director Matthew Cain, RFD Social Workers Kalie Anderson & Heather Hall, and a representative from the State Health Department. As for the “when” piece, asap. Jeff Cappa is looking into a potential site off St Rd 1 for a “where” in reference to expanding the program into the county. The “why” is answered with data. As of the meeting of this subcommittee, there had been 262 unique individuals served by the program with some of those served multiple times. 35% substance abuse related, 34% mental health issues, 12% fall risk, 13% dual risk, and the remaining were non-qualifying reasons. Of the 262 unique individuals, 49% were male, 51% were female. The next step is to set the next meeting date.

Planning for In-Person Group Activity: Kayla shared that to accomplish goals in a timely manner, more intense work is needed and proposed a one day session in the first quarter of 2024. Please email any non-availability dates to Kayla or Adam as soon as possible so that a date can be set and plans made.

Next meeting of this local JRAC will be February 5, 2024, Noon-1pm in the Wayne County Commissioner/Council Chambers of the Wayne County Annex Building.

Respectfully submitted,
Kay Brown